



International Military Sports Council
German Delegation



INVITATION FILE

CISM EUROPEAN CONFERENCE 2025



3rd - 7th of November 2025, Berlin

CISM

“Friendship through Sport”



International Military Sports Council
CISM EUROPEAN CONFERENCE 2025
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German Delegation to CISM
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To:

The President of CISM
The Vice-President for CISM Europe
The CISM Secretary General
Chief of Liaison Office for Europe
Members of the CISM Board of Directors from Europe
The Chiefs of Delegation of European CISM Member Nations

Subject: CISM EUROPEAN CONFERENCE 2025

Date: 18/08/2025

The German Delegation to CISM will host the CISM European Conference 2025.

I am pleased to invite a mission representing European CISM Member countries to participate in the CISM EUROPEAN CONFERENCE 2025, which will take place in Berlin (Germany) between 03rd and 07th of November 2025.

Lieutenant Colonel Christian Lützkendorf
Chief of the German Delegation to CISM

ENCLOSED:

1. Program
2. Accommodation
3. General Information
4. Registration Forms
5. Communication



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1. Program

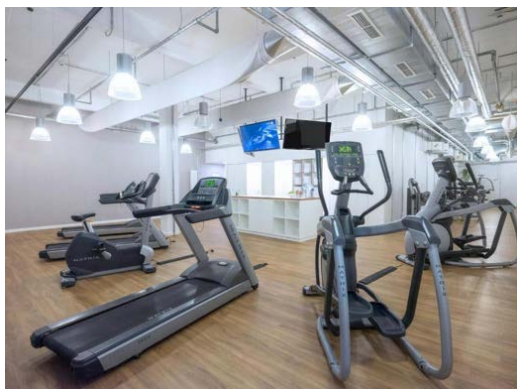
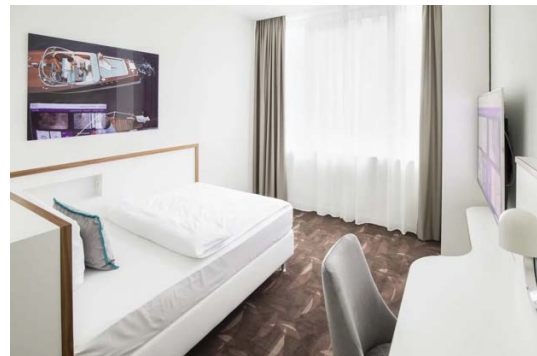
| Date | Time | Activity | Place | Dress |
|--|---------------|--|-----------|---------------------------------|
| Monday, 3 rd November 2025 | All Day | Arrivals of Delegations | | Civilian dress |
| | TBD | Preparatory Meeting European President and ELO with the German Organizing Committee | Hotel MOA | Class A uniform |
| | 1800 – 19:00 | Dinner | Hotel MOA | Civilian dress |
| | 20:00 – 22:00 | Welcome Reception | Hotel MOA | Smart Casual |
| Tuesday, 4 th November 2025 | 06:30 – 09:00 | Breakfast | Hotel MOA | |
| | 09:30 – 10:00 | Transfer to MoD | Hotel MOA | Class A uniform |
| | 10:30 – 12:30 | Opening Ceremony followed by Reception of the Deputy Minister of Defense | MoD | Class A uniform |
| | 12:45 – 13:15 | Transfer to Hotel | MoD | Class A uniform |
| | 13:45 – 15:00 | Opening Session | Hotel MOA | Class B uniform |
| | 15:00 – | Free Time | | |
| | 18:00 – 21:00 | Dinner | Hotel MOA | Civilian dress |
| Wednesday, 5 th November 2025 | 06:30 – 07:45 | Breakfast | Hotel MOA | |
| | 08:00 – 09:30 | Conference Session 1 | Hotel MOA | Class B uniform |
| | 09:30 – 10:00 | Coffee break | Hotel MOA | Class B uniform |
| | 10:00 – 12:00 | Conference Session 2 | Hotel MOA | Class B uniform |
| | 12:00 – 13:00 | Lunch break | Hotel MOA | |
| | 13:00 – 14:00 | Conference Session 3 | Hotel MOA | |
| | 14:45 – 18:00 | Cultural event | TBD | Civilian dress |
| | 18:00 – 21:00 | Dinner | Hotel MOA | Civilian dress |
| Thursday, 6 th November 2025 | 06:30 – 07:45 | Breakfast | Hotel MOA | |
| | 08:00 – 09:30 | Conference Session 4 | Hotel MOA | Class B uniform |
| | 09:30 – 10:00 | Coffee break | Hotel MOA | Class B uniform |
| | 10:00 – 12:00 | Conference Session 5 | Hotel MOA | Class B uniform |
| | 12:00 – 13:00 | Lunch break | Hotel MOA | |
| | 13:00 – 14:00 | Closing Session followed by Closing Ceremony | Hotel MOA | Class A uniform |
| | 14:30 – 17:00 | Cultural event | TBD | |
| | 18:00 – 21:00 | Gift Exchange | Hotel MOA | |
| | 18:00 – 22:00 | GALA Dinner | Hotel MOA | Class A uniform / Gala Dress |
| Friday, 7 th November 2025 | 06:30 – 10:30 | Breakfast | Hotel MOA | |
| | All day | Departure of Delegations | Hotel MOA | Civilian dress |

All presentations are going to be delivered in English.

2. Accommodation:

The conference as well as the accommodation will be held at the Mercure Hotel MOA Berlin. This modern Conference Hotel is located in the north-western part of the city center of Berlin. It is approximately a 45-minutes' drive from BER Airport. To walk to Bundestag and Brandenburger Tor takes about 30 minutes.

Location of the Hotel: Mercure Hotel MOA Berlin
Stephanstraße 41
10559 Berlin
Germany





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Participants must make their reservation directly using the following Link to the reservations system of the hotel, where all of the details for the reservation (check-in date, check-out date, room type) are described.

<https://moa.de/abk/cism/>

The German Delegation to CISM has negotiated special conditions for the stay at the hotel in the period 3rd – 7th November 2025.

Room prices:

| | |
|----------|--------------------------------|
| 200,00 € | Single room (full board + tax) |
| 240,00 € | Double room (full board + tax) |

Check in time: 15:00 hrs Check out time: 12:00 hrs

Please, note that the deadline to book a room at the hotel is the **8th September 2025**. Beyond that date booking at the hotel will be accordingly to hotel's availability and at standard price.

German CISM Delegation is not responsible for any hotel reservations!

3. General Information:

a. Composition of Delegation

The delegations of each European nation can comprise the Chief of Delegation and up to two Delegates. Please name the function exactly.

b. Transport:

The German Delegation provides all transportation necessary for all official events during the European Conference, as well as transportation between points of arrival/departure and Mercure Hotel MOA, Berlin.

c. Points of Arrival:

- by air: International Airport of Berlin "Flughafen Berlin Brandenburg" (BER)
- by train: Berlin Hauptbahnhof (Hbf) – Berlin Central Station
- by car: Mercure Hotel MOA, Berlin, address – Stephanstraße 41, 10559 Berlin, Germany



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d. Spouses program

Spouses are very welcome. A special program combining sightseeing and cultural discovery in Berlin as well as shopping will be provided by the Local Organizing Committee.

e. Climate & Weather

The average temperatures in Berlin in November ranges from around 3° to 9° Celsius. Be sure to pack the cold weather gear, including heavy coat or jacket and maybe even a pair of gloves, hat and scarf to keep your hands and face warm. The chance of rain on any given day is 40 percent, so you'll want to have an umbrella or poncho handy to stay dry if you're out and about.

f. Visa procedures

Application for a visa is responsibility of the participating delegations. All participants who need entry visa for Germany are recommended to contact with the German Embassy or Consulate in their own country.

g. Medical Care

The Organizing Committee provides first aid medical emergency assistance during the European Conference. However, the organizers are not responsible for surgical operations or other special treatment and examination.

h. Electricity supply

Voltage is 230 volts 50 Hz. Adapters power plugs and sockets are usually of type C and F ("Euro" plug).

i. Emergency Number

Telephone numbers 110 or 112.

4. Registration Form Deadlines

- | | |
|---|---------------------------|
| • Preliminary Agreement (Annex 1) | No later than: 08/09/2025 |
| • Hotel Reservation | No later than: 08/09/2025 |
| • Final Entry – Composition of the mission (Annex 2), | No later than: 10/10/2025 |
| • Travel Data (Annex 3): | No later than: 10/10/2025 |



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5. Correspondence:

For official correspondence concerning the CISM European Conference 2025, please contact:

German Delegation to CISM
German Armed Forces Office
Department of Sport and Physical Fitness

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