



CONSEIL INTERNATIONAL DU SPORT MILITAIRE  
INTERNATIONAL MILITARY SPORTS COUNCIL  
CONSEJO INTERNACIONAL DEL SPORTE MILITAR  
المجلس الدولي للرياضة العسكرية



SARAJEVO

*INVITATION*  
*CISM EUROPEAN CONFERENCE 2024*  
*07<sup>th</sup> – 11<sup>th</sup> October*  
*Sarajevo, Bosnia and Herzegovina*



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*Invitation to*  
**CISM EUROPEAN CONFERENCE 2024**  
*Sarajevo – Bosnia and Herzegovina*  
*07<sup>th</sup> – 11<sup>th</sup> October 2024*

*The Bosnian Delegation to CISM will host the CISM European Conference 2024. In this respect, I have the honor to invite a delegation representing your country to participate in this conference, from 07<sup>th</sup> to 11<sup>th</sup> October 2024, which will be held in Sarajevo - Bosnia and Herzegovina and via Videoconference.*

*Chief of the BiH Delegation to CISM*

*Colonel*

*Kemal Suljevic*

*Sarajevo, 12.07.2024*

*Enclosures:*

- 1. Distribution List*
- 2. Program*
- 3. Accommodation*
- 4. General Information*
- 5. Registration forms (to be submitted electronically)*
- 6. Contact Addresses*

**1. DISTRIBUTION LIST**

CISM Governing Bodies

*a. The President of CISM*

*b. The Vice President for Europe*

*c. CISM Secretary General*

*d. Chief of Liaison Office for Europe*

*e. Members of the CISM Board of Directors from Europe*

*f. Chiefs of the Delegations of European CISM member Nations*



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*To the Chief of European Delegation to CISM:*

1. Albania ALB
2. Armenia ARM
3. Austria AUT
4. Azerbaijan AZE
5. Belarus BLR
6. Belgium BEL
7. Bosnia Herzegovina BIH
8. Bulgaria BUL
9. Croatia CRO
10. Cyprus CYP
11. Czech Republic CZE
12. Denmark DEN
13. Estonia EST
14. Finland FIN
15. France FRA
16. Georgia GEO
17. Germany GER
18. Greece GRE
19. Hungary HUN
20. Ireland IRL
21. Italy ITA
22. Latvia LAT
23. Lithuania LTU
24. Luxembourg LUX
25. Malta MLT
26. Monaco MON
27. Montenegro MNE
28. The Netherlands NED
29. North Macedonia MKD
30. Norway NOR
31. Poland POL
32. Portugal POR
33. Romania ROU
34. Russian Federation RUS
35. Serbia SRB
36. Slovakia SVK
37. Slovenia SLO
38. Spain ESP
39. Sweden SWE
40. Switzerland SUI
41. Türkiye TUR
42. Ukraine UKR



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## 2. PROGRAM

<i>Date</i>	<i>Time</i>	<i>Activity</i>	<i>Location</i>	<i>Dress Code</i>	
<i>Monday 07<sup>th</sup> October</i>	<i>All day</i>	<i>Arrivals of delegations Preparatory Meeting VP, CISM ELO with the BiH Organizing Committee of the European Conference</i>	<i>Hotel "Hills"</i>	<i>Casual</i>	
	<i>13.00-15.00</i>	<i>Lunch</i>		<i>Uniform</i>	
	<i>20.00-21.00</i>	<i>Icebreaker</i>		<i>Casual</i>	
<i>Tuesday 08<sup>th</sup> October</i>	<i>06.30-07.30</i>	<i>Morning run</i>	<i>Hotel "Hills" / VTC</i>	<i>Sports Casual</i>	
	<i>07.00-09.00</i>	<i>Breakfast</i>		<i>Class „A“ Uniform</i>	
	<i>09.00-09.30</i>	<i>Press Conference</i>			
	<i>09.30-10.00</i>	<i>Opening ceremony (photo)</i>			
	<i>10.00-11.00</i>	<i>Session 1</i>			
	<i>11.00-11.15</i>	<i>Coffee Break</i>			
	<i>11.10-12.30</i>	<i>Session 2</i>			
	<i>12.30-13.30</i>	<i>Lunch</i>			
	<i>13.30-15.00</i>	<i>Session 3</i>			
	<i>15.15-15.30</i>	<i>Coffee Break</i>			
<i>15.30-17.00</i>	<i>Session 4</i>	<i>Casual</i>			
<i>19.30-21.00</i>	<i>Dinner</i>				
<i>Wednesday 09<sup>th</sup> October</i>	<i>06.30-07.30</i>	<i>Morning run</i>	<i>Hotel "Hills"</i>	<i>Sports Casual</i>	
	<i>07.00-08.30</i>	<i>Breakfast</i>		<i>Summer Uniform</i>	
	<i>08.30-10.30</i>	<i>Session 5 (Workshop 1)</i>			
	<i>10.30-11.00</i>	<i>Coffee Break</i>			
	<i>11.00-12.30</i>	<i>Session 6 (Workshop 2)</i>			
	<i>12.30-13.30</i>	<i>Lunch</i>			
	<i>13.30-15.00</i>	<i>Session 7 (Workshop 3)</i>			
	<i>15.30-19.30</i>	<i>Cultural Day</i>			<i>Downtown</i>
	<i>19.30-21.00</i>	<i>Dinner</i>			<i>Hotel "Hills"</i>



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<i>Date</i>	<i>Time</i>	<i>Activity</i>	<i>Location</i>	<i>Dress Code</i>	
<i>Thursday 10<sup>th</sup> October</i>	<i>06.30-07.30</i>	<i>Morning run</i>	<i>Hotel "Hills" / VTC</i>	<i>Sports Casual</i>	
	<i>07.00-08.30</i>	<i>Breakfast</i>		<i>Class „A“ Uniform</i>	
	<i>08.30-10.00</i>	<i>Session 8</i>			
	<i>10.00-10.30</i>	<i>Coffee Break</i>			
	<i>10.30-12.30</i>	<i>Session 9</i>			
	<i>12.30-13.30</i>	<i>Lunch</i>			
	<i>13.30-14.30</i>	<i>Closing ceremony</i>			
	<i>15.00-17.00</i>	<i>Sports program</i>			<i>Sportshall</i>
	<i>19.30-20.30</i>	<i>Gift Exchange</i>	<i>Hotel "Hills"</i>		<i>Class „A“ Uniform</i>
<i>20.30-22.30</i>	<i>Gala dinner</i>				
<i>Friday 11<sup>th</sup> October</i>	<i>All day</i>	<i>Departures of Delegations</i>	<i>Hotel "Hills"</i>	<i>Casual</i>	

*\*Spouse program*



### **3. ACCOMMODATION**

*The conference as well as the accommodation will be held at the\*\*\*\*\*Hotel "Hills" in Sarajevo. The hotel is conveniently located 12km from downtown and 5km from Airport "International Airport Sarajevo". Detailed information can be found on the hotel's website: [www.hotelhills.com](http://www.hotelhills.com) (Butmirska cesta 18, Ilidža, Sarajevo, tel.: +387 33 947 947, e-mail: [info@hotelhills.ba](mailto:info@hotelhills.ba)).*

*Full board and lodging will be paid by the participants upon their arrival the hotel for the following room rates: 07<sup>th</sup> – 11<sup>th</sup> October 2024 - Single room € 200, Double room € 240. Please note that your Final entry is deadline for reserving a room.*

*Payments for lodging can be made upon arrival in cash, or by credit card (Visa / Amex / Master / Diners / etc.).*

*Extra expenses such as telephone call fees, laundry services, additional drinks etc., must be paid by the participants. Check-in time: 14:00 hrs Check-out time: 12:00 hrs*

### **4. ELECTRICITY**

*Bosnia and Herzegovina uses 220 volts/50Hz only. Proper converter for electrical appliances should be considered.*

### **5. MEDICAL CARE**

*Foreign military who participant at European Conference may, in case of injury or illness, receive first aid free of charge in military medical institutions.*

*The cost of receive first aid in civilian medical institutions, or the cost of further treatment, be it in military or civilian institutions, is to be reimbursed by the home country of the respective individual.*

### **6. DRESSING CODE**

*The participating missions are permitted and obliged to wear uniform during their stay in Sarajevo on the scheduled occasions (opening and closing ceremonies and sessions); Training clothes-during the sports activities; Leisure - during culture day and free time.*

### **7. TRAVELING EXPENSES**

*The cost of travel to and from the point of arrival/departure will be the responsibility of the participating nation. Local transportations during the Conference will be at the expense of the organizer.*

### **8. PASSPORTS, VISAS**

*For information on passports and visas for entry into Bosnia and Herzegovina, please contact the Bosnia and Herzegovina Embassy or nearest Bosnia and Herzegovina diplomatic representative in your country.*



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## 9. WEATHER CONDITIONS

The weather in October may vary from 10<sup>o</sup> to 25<sup>o</sup>C (average temperature). Rain showers are mostly possible. You can find more details about the weather on the official website of the Bosnian National Meteorological Service.

## 10. ENTRY DECLARATION

**Before 12<sup>th</sup> August 2024**

- ❖ Preliminary agreement, Annex I

**Before 02<sup>nd</sup> September 2024**

- ❖ Final entry, Annex IIa
- ❖ Composition of the mission, Annex IIb

## 11. TRANSPORTATION

*Point of Arrival and Departure:*

*By air: Sarajevo international airport (5 km from the city)*

*By car: Detailed map and directions will be sent upon request.*

*Participants must provide valid phone numbers, email addresses and the time of arrival, so that necessary transportation arrangements from the airport can be made.*

*Note: If you plan to use car with military registration numbers and tactical signs, arrangements for immigration have to be made by the official diplomatic channels (Military attaché).*

## 12. VIDEOCONFERENCE

*Videoconference will be provided for Tuesday and Thursday for those nations that are not able to be present in Bosnia. The Link for the Videoconference will be distributed on Monday, 07<sup>th</sup> October 2024 via E-Mail.*

## 13. CORRESPONDENCE

*All official mail concerning the Conference should be sent to:*

**Chief of the AF BiH Delegation to CISM**

**Colonel**

**Kemal Suljevic**

**Bosnia and Herzegovina**

**MINISTRY OF DEFENCE**

**Bistrik NO. 5, 71000 Sarajevo**

**Phone: +387061719478**

**E-mail: kemal.suljevic@hotmail.com**



ANNEX I

## PRELIMINARY AGREEMENT

To be returned before 12<sup>th</sup> August 2024

NATION

To:  
Ministry of Defence  
Bosnian Delegation to CISM  
Bistrik No. 5, Sarajevo, 71000  
71000 Sarajevo, Bosnia and Herzegovina

Copy:  
[cismeurope@bundeswehr.org](mailto:cismeurope@bundeswehr.org)

Phone: +38761719478  
E-mail: [kemal.suljevic@hotmail.com](mailto:kemal.suljevic@hotmail.com)  
(Col Kemal Suljević)

PARTICIPATION

YES

VTC

NO

TOTAL NUMBER OF DELEGATES

MEN

WOMEN

CONTACT ADDRESS  
(Name, phone, fax.)

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CHIEF OF DELEGATION





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*ANNEX IIa*

**FINAL ENTRY**

*To be returned before 02<sup>nd</sup> September 2024*

**NATION**

*To:*  
*Ministry of Defence*  
*Bosnian Delegation to CISM*  
*Bistrik No. 5, Sarajevo, 71000*  
*71000 Sarajevo, Bosnia and Herzegovina*

*Copy:*  
[cismeurope@bundeswehr.org](mailto:cismeurope@bundeswehr.org)

*Phone: +38761719478*  
*E-mail: [kemal.suljevic@hotmail.com](mailto:kemal.suljevic@hotmail.com)*  
*(Col Kemal Suljević)*

*Date and time of arrival*

*Place of arrival*

*Means of transport*

*Date and time of departure*

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CHIEF OF DELEGATION

RANK/NAME: \_\_\_\_\_



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ANNEX IIb

**COMPOSITION OF THE MISSION**

To be returned before 02<sup>nd</sup> September 2024

**NATION**

<i>Function</i>	<i>First name</i>	<i>Surname</i>	<i>Rank</i>	<i>Gender</i>	<i>Spouse</i>
<i>Chief of Delegation</i>					
<i>Delegate</i>					
<i>Delegate</i>					

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF CHIEF OF DELEGATION

RANK/NAME: \_\_\_\_\_