

CONSEIL INTERNATIONAL DU SPORT MILITAIRE  
INTERNATIONAL MILITARY SPORTS COUNCIL  
CONSEJO INTERNACIONAL DEL DEPORTE MILITAR



**CISM**  
**EUROPEAN CONFERENCE**  
**18<sup>th</sup> – 21<sup>st</sup> of September 2018**  
**SOFIA, BULGARIA**



International Military Sports Council  
CISM European Conference 2018  
18<sup>th</sup> – 21<sup>st</sup> September 2018, Sofia, Bulgaria



## INVITATION

On behalf of the Bulgarian Delegation, I have the honor of inviting a delegation from your country to participate in CISM European Conference in Sofia, Bulgaria from 18 to 21 of September 2018.

**Friendship through Sport**

A handwritten signature in black ink, appearing to read 'V. Deribeev', written over a faint background.

**Colonel Venelin Deribeev**

**Chief of Bulgarian Delegation to CISM**

***Enclosed:***

1. Distribution list
2. Program
3. Accommodation
4. General information
5. Registration forms
6. Contact
7. Map – directions



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**1. Distribution List**

CISM Governing Bodies

- a. The President of CISM
- b. The Vice President for Europe
- c. CISM Secretary General
- d. Chief of Liaison Office for Europe
- e. Members of the CISM Board of Directors from Europe
- f. Chiefs of the Delegations of European CISM member Nations

To the Chief of European Delegation to CISM:

1.	ALBANIA	22.	LATVIA
2.	ARMENIA	23.	LITHUANIA
3.	AZERBAIJAN	24.	LUXEMBOURG
4.	AUSTRIA	25.	THE FORMER YUGOSLAV REPUBLIC OF MACEDONIA
5.	BELARUS	26.	MALTA
6.	BELGIUM	27.	MONACO
7.	BOSNIA & HERZEGOVINA	28.	MONTENEGRO
8.	BULGARIA	29.	THE NETHERLANDS
9.	CROATIA	30.	NORWAY
10.	CYPRUS	31.	POLAND
11.	CZECH REPUBLIC	32.	PORTUGAL
12.	DENMARK	33.	ROMANIA
13.	ESTONIA	34.	RUSSIA
14.	FINLAND	35.	SERBIA
15.	FRANCE	36.	SLOVAKIA
16.	GEORGIA	37.	SLOVENIA
17.	GERMANY	38.	SPAIN
18.	GREECE	39.	SWEDEN
19.	HUNGARY	40.	SWITZERLAND
20.	IRELAND	41.	TURKEY
21.	ITALY	42.	UKRAINE



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**2. Program**

<i>Date</i>	<i>Time</i>	<i>Activity</i>	<i>Place</i>	<i>Dress</i>
<i>Monday 17 Sep 18</i>	All Day	Arrival of the European President and ELO Personnel Preparatory Meeting VP, CISM ELO with the BUL Organizing Committee of the European Conference	Metropolitan Hotel	Civilian dress
<i>Tuesday 18 Sep 18</i>	All day	Delegations' arrival Preparatory Meeting VP, CISM ELO with the BUL Organizing Committee of the European Conference	Metropolitan Hotel	Civilian dress
	12:00 – 14:00	Lunch		Dress Uniform Class A
	20:00 – 21:30	Dinner/welcome drink	Metropolitan Hotel	
<i>Wednesday 19 Sep 18</i>	08:00 – 9:00	Opening Ceremony (photo)	Metropolitan Hotel	Dress Uniform Class A
	09:00 – 10:00	Conference		
	10:00 – 10:30	Coffee break		
	10:30 – 12:00	Conference		
	12:00 – 13:00	Lunch		
	13:00 – 14:30	Conference		
	15:00 – 18:00	Cultural event (Sightseeing/shopping)	Sofia city	Civilian dress
20:00 – 22:00	Dinner at Traditional National Restaurant	Sofia city	Civilian dress	
<i>Thursday 20 Sep 18</i>	08:00 – 10:00	Conference	Metropolitan Hotel	Military Uniform
	10:00 – 10:30	Coffee break		
	10:30 – 13:00	Conference		
	13:00 – 14:00	Lunch		
	14:30 – 17:30	Cultural event (museum)	Sofia city	Civilian dress
	20:00 – 20:30	Closing ceremony	Central Military Club	Dress Uniform Class A
	20:30 – 24:00	GALA Dinner – Gift Exchange		
<i>Friday 21 Sep 18</i>	All day	Departure of Delegations		

**Note: The opening ceremony may take place on Tuesday 18 Sep 2018, half an hour before the welcome drink. All participants' presence is necessary.**



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### 3. Accommodation

The conference as well as the accommodation will be held at the **Metropolitan Hotel** in Sofia. The hotel is conveniently located at 10-15 min distance with a taxi to the centre of Sofia bul. "Tsarigradsko Shose" 64, 1784 Mladost 1, Sofia

Phone: 02 424 7900

e-mail: [reservations@metropolitanhotelsofia.com](mailto:reservations@metropolitanhotelsofia.com)

**Note:** The price from Metropolitan Hotel to the centre of the city is approximately 5-6 Euro (10/11 levs).

Participants have to make their reservation directly to the hotel reservation department with the code "CISM European Conference" by sending an e-mail request to [reservations@metropolitanhotelsofia.com](mailto:reservations@metropolitanhotelsofia.com), where all of the details for the reservation (check-in date, check-out date, room type) are described. Please, provide the code to receive a special booking price.

The Ministry of Defence has a special arrangement with the hotel for the following services:

#### Room prices:

95.00 euro	Single room (breakfast-included)
131.00 euro	Double room (breakfast-included)
139.00 euro	Twin room (breakfast included)
Check in time: 14:00 hrs	Check out time: 12:00 hrs

#### **All meals and dinners are at host nation expense**

Please, note that the deadline to book a room at the hotel is the 15 July, 2018. Beyond that date booking at the hotel will be accordingly to hotel's availability and at standard price.

Any other special requirements could be done directly with the hotel (earlier check-in, later check-out, room upgrades etc.)

**Bulgarian CISM delegation does not make any reservations!**



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**Complimentary:**

- ✓ Mini bar in the rooms – 1 juice, 1 beer, 1 soft drink, 1 mineral water.
- ✓ Gym
- ✓ Free Wi-Fi
- ✓ Free parking

**4. General Information**

**a. Composition of Delegation**

The delegations of each European nation can comprise the Chief of Delegation and two Delegates. Spouses are most welcome.

To avoid any embarrassing situation of that kind, it is therefore highly recommended all CISM Member Nations to confirm the exact composition of its officials in their respective delegations by 15 July 2018 at the latest.

**b. Transport:**

The Bulgarian Delegation provides all transportation necessary for all official events during the European Conference, as well as transportation between points of arrival/departure and Metropolitan Hotel, Sofia.

**c. Points of Arrival:**

*By air:* Sofia international airport

*By train/bus:* Sofia Central station

*By car:* Metropolitan Hotel, Sofia, address - 64, Tsarigradsko Shosse Blvd., Sofia 1784, Bulgaria.

**Note:** One of the authorized Taxi company is OK Supertrance (OK Супертранс):

tel. number 00359 2 973 2121.

**d. Cultural Events**

Bulgarian Delegation organizes visits to the following cultural sites:

- ✓ Sofia city sightseeing
- ✓ National History Museum in Sofia

The events schedule can be changed depending on the number of participants and the local conditions.



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**e. Spouses program**

Spouses are very welcome. A special program is organized for them:

- ✓ Medieval Bulgarian Orthodox Boyana Church/ Dragalevtsi Monastery
- ✓ Modern art museum/ Alexander Nevsky Cathedral
- ✓ Shopping

**f. Climate & Weather**

Average temperatures in Sofia in September range between daytime highs of 12°-22° Celsius and evening lows of 10°-15°Celsius.

**g. Visa procedures**

Application for a visa is responsibility of the participating delegations. All participants who need entry visa for Bulgaria are recommended to contact with the Bulgaria Embassy or Consulate in their own country.

**h. Medical Care**

The Organizing Committee provides first aid medical emergency assistance during the European Conference. However the organizers are not responsible for surgical operations or other special treatment and examination.

**j. Local Time**

Bulgarian Time is GMT +2.

**k. Currency:**

The currency of Bulgaria is Bulgarian Lev (BGN) - (1 euro = 1.96 levs). According to the national legislation when you pay in cash you have to use only Bulgarian levs. Credit cards are accepted almost everywhere.

**l. Currency Exchange**

All banks operating in Bulgaria offer foreign currency exchange services and calculate the current exchange rates of the Euro against all major foreign currencies daily.



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**m. ATMs and Credit Cards**

All major banks in Bulgaria have automatic teller machines (ATMs) in most of the towns and in the majority of the large villages. All major credit cards are accepted almost everywhere. ATM is also available 24/7 at Metropolitan Hotel Sofia.

**n. Electricity supply**

Voltage is 220 volts 50 Hz. Adapters are required for 110-volt appliances.

**o. Opening hours**

Shops normally open around 10.00 and close around 20.00 every day.

Banks are open on workdays (Monday to Friday) between 09.00 and 16.30. Banks are closed on weekends and public holidays.

Restaurants and cafes have varying opening hours, but lunch is most often served between 12.00 and 15.00. Dinner is served from 19.00 until 22.00 in the evening.

**q. Emergency Number**

Telephone number 112: the EU-wide emergency number for police, fire department and ambulance.

**r. International Dial Code for Bulgaria:** +359

**5. Registration forms**

Registration forms must be submitted electronically through the site below:

✓ Preliminary Agreement:  
<https://CISM.EC2018.mod.bg> - To be submitted before **15th May 2018.**

✓ Final entry:  
<https://CISM.EC2018.mod.bg> - To be submitted before **15th July 2018.**

**Language:**

The European Conference and all presentations are delivered in English.





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## 6. Contact Persons

### Bulgarian Delegation to CISM

Ministry of Defence

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## 7. MAP - Directions

